

Minutes

Lake Marcel Board Meeting-Virtual Meeting via MS Team Chats Audio/Video

November 10, 2020 7:00 PM

Directors Present: **Dan Gutschmidt (President), Laura Davis (VP), George Petrov (Treasurer), Laurell Ramirez (Secretary), Clint Wooton, Josh Arbit, JW Gorman**

Directors Absent: **None**

Office Manager in attendance: **Connie Berg**

LMCC Members Present: **Peter Templin, Doug Lapchis, Diana Parker**

1. **Meeting called to order at 7:04 pm by Dan G., President.**
2. Rules of Order THE CHAIR PRESENTS RULES OF ORDER FOR THE MEETING—OR ALL AGREE THE RULES ARE KNOWN AND UNDERSTOOD.
3. **JW Gorman made a motion to approve the minutes of the October 14, 2020 Board Meeting. Josh A. seconded the motion. Voted - Passed**
4. Community Member Comments- **None**

THIS IS A PLACE HOLDER FOR MEMBER COMMENTS. WE WELCOME YOUR COMMENTS. NO MINUTES FOR THESE ITEMS WILL BE RECORDED. LMCC MEMBERS WHO WISH TO HAVE THEIR COMMENTS ON FILE WITH THE OFFICE, ARE INVITED TO SUBMIT A WRITTEN COPY OF THEIR COMMENTS TO BE KEPT ON FILE AT THE OFFICE.

5. Treasurer's Report-**George Petrov reviewed the P&L, balance sheet and budget.**
6. Committee Reports:

Architectural Control/Governing Documents-**Clint W. reported. A few tree cutting requests, Doc review ongoing.**

Community Events-**Laura D. Nothing to report as events are essentially on hold.**

Community Relations-**JW G. reported on new complaint (FYI sent) and is meeting with committee.**

Facilities and Grounds Maintenance-**Dan G. reported on ongoing dam concerns. (silt/sediment and beaver issues) and an issue with erosion on the Spillway side of the dam. Advice and bids are being sought for problem resolution.**

Aquatics—**Josh A. reported on the ongoing proposal work and application process in co-ordination with King County for a Lake Management Plan.**

7. Old Business:

Virtual Meeting—**The board has been discussing plans on how to conduct the special membership meeting via Teams. At this time additional concerns were addressed and plans made to allow for verification of voting members and the process for voting to ratify the budget and any other vote that may be called.**

Community Signs—**new signs were made and are in place to notify the community about the upcoming special membership meeting.**

7. New Business:

Office 365 Subscription—**A community member has proposed that we might be able to reduce the price of this subscription. Added to Action Item list.**

New Office Manager efficiencies in conjunction with CBS (accounting firm)- Reviewed.

Change to new homeowner packet--**Connie B. reported on the expense involved with printing and mailing the new homeowner packet. Almost all the information printed and mailed is available on the website. We can reduce our printing and posting expenses by changing our initial contact with new homeowners. Laura D. made a motion to change the new homeowner packet from print to digital. Laurell R. seconded the motion. Voted—passed.**

Adding community map to member website that includes lot numbers (and house numbers)—**previously part of new homeowner packet. Included in above move to digital access.**

Lake Marcel Facebook page for official posts. Not a community discussion page—just for notification and reference. **Further discussion regarding this subject was tabled.**

Upcoming Special Membership Meeting—**See above under Virtual Meeting.**

December Meeting, social or no meeting?—**The board will not meet in December. A motion was made, seconded, and carried.**

8. Action Items

Action items were discussed. (573A/585 Closed, 576 Reassigned to Laurell R., 579 ongoing, 584 ongoing, 599 progressing, 606 awaiting more information)

9. Additional Member Comments—None.

Laurell R. made a motion to enter closed session for the purpose of discussing personnel issues. Laura D. seconded the motion. Voted—passed. Non-board members were dismissed from the meeting.

10. Closed session—Board to discuss personnel matters: UPON THE AFFIRMATIVE VOTE IN OPEN MEETING TO ASSEMBLE IN CLOSED SESSION, THE BOARD OF DIRECTORS MAY CONVENE IN CLOSED EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS; CONSULT WITH LEGAL COUNSEL OR CONSIDER COMMUNICATIONS WITH LEGAL COUNSEL; AND DISCUSS LIKELY OR PENDING LITIGATION, MATTERS INVOLVING POSSIBLE VIOLATIONS OF THE GOVERNING DOCUMENTS OF THE ASSOCIATION, AND MATTERS INVOLVING THE POSSIBLE LIABILITY OF AN OWNER TO THE ASSOCIATION. THE MOTION SHALL STATE SPECIFICALLY THE PURPOSE FOR THE CLOSED SESSION. REFERENCE TO THE MOTION AND THE STATED PURPOSE FOR THE CLOSED SESSION SHALL BE INCLUDED IN THE MINUTES. (REFERENCE RCW 64.38.035 (4))

Laura D. made a motion to adjourn the closed session and return to open session. JW G. seconded the motion. Voted—passed.

Laura D. made a motion to approve the decision made during closed session regarding personnel matters. George P. seconded the motion. Voted—passed.

Laura D. made a motion to adjourn. George seconded the motion. Voted—passed.

The meeting adjourned at 9:24 pm.

Next up: Special Membership Meeting for Budget Ratification on Sunday, November 15 at 2:00 pm.

Next monthly board meeting is scheduled for January 12th, 2021 at 7 pm.