

Lake Marcel Board Meeting-Virtual Meeting via MS Team Chats Audio/Video

February 13th, 2024, 7:00 PM

Attendees:

Board members				
<input checked="" type="checkbox"/> President: Laura Davis	<input type="checkbox"/> Vice President: Frankie Tipton	<input type="checkbox"/> Treasurer: <vacant>	<input checked="" type="checkbox"/> Secretary: Nicole Roehrig	<input checked="" type="checkbox"/> Karen Giluck
<input checked="" type="checkbox"/> Doug Lapchis	<input checked="" type="checkbox"/> Travis Johnson	<input checked="" type="checkbox"/> Brian Blomquist		
Community members present (please sign into Teams with full name for recording of attendance)				
Abram Jackson	Juan Morfin	Rick DeBlock	Susie Roberts	Art G
Mary Harenda				

This meeting of the board of Lake Marcel Community Club is called to order at **7:08 PM on February 13th, 2024** by Laura Davis, President and a quorum **IS** present, confirmed by Nicole Roehrig, Secretary.

1. Rules of Order: THE CHAIR PRESENTS RULES OF ORDER FOR THE MEETING—OR ALL AGREE THE RULES ARE KNOWN AND UNDERSTOOD. Laura Davis stated that we use Robert’s Rules of Order.
2. **It was motioned to approve the current meeting agenda by [Brian Blomquist] and a second by [Travis Johnson] and the vote outcome was [5 approved as written and passes unanimous].**
3. **It was motioned to approve the date and previous board meeting minutes (Jan 9, 2024) by [Doug Lapchis] and a second by [Travis Johnson] and the vote outcome was [5 approved with edits]. Discussion is to correct Brian Blomquist’s name.**
4. Community Member Comments. THIS IS A PLACE HOLDER FOR MEMBER COMMENTS. WE WELCOME YOUR COMMENTS. NO MINUTES FOR THESE ITEMS WILL BE RECORDED. LMCC MEMBERS WHO WISH TO HAVE THEIR COMMENTS ON FILE WITH THE OFFICE ARE INVITED TO SUBMIT A WRITTEN COPY OF THEIR COMMENTS TO BE KEPT ON FILE AT THE OFFICE.
5. Treasurer’s report: Last day for George Petrov’s service as the Treasurer was Feb 12 and now Brian Blomquist will give the treasurer’s report as Assistant Treasurer.
 - a. The reason that our balance was lower than last year at this time was because of the delay in collecting dues ~118K vs ~193K.
 - b. The budget vs actuals reports are both going against our 2023 budget and are not accurate.
 - c. We have had 34 people pay dues even though we have not sent invoices yet; 23 have paid the correct new amount, 9 have paid the old amount and will need to send in the difference eventually, and one has overpaid (\$418) and one has under paid (\$300) unrelated to the change in dues.

- d. We appeared to have an insurance payment to Alliance Insurance Inc made last year that has not been paid this year.
 - e. We appear to be paying two internet providers Ziply and Astound (I have since found out that we pay Ziply only for the office phone).
 - f. The payroll payments to date have only been for the Office Manager, we have had no "Handy Man" expenses entered yet.
6. Date for the budget ratification meeting: Re-ratification meeting is set for February 25th, 2024, and will take place at the Duvall Library at 2 PM, information was sent out in the mailed newsletter. Pending the ratification, the invoice for the 2024 dues will be mailed out and will be due on March 31st, 2024.
7. Committee reports: Reminder that directors need to submit the budget proposal for board approval.
- a. Lake and Dam: Travis Johnson reported.
 - i. Working with Peter on the dam improvements. We have received the Anode for dam improvements, but we are still waiting on the steel screen.
 - ii. Met with King County to discuss the path forward following decision to not pursue the toxic algae grant.
 - iii. We will have a tremendous amount of support from King County going forward. This includes more than just our partners with the lakes group, but also from their Agriculture Program and Public Health.
 - iv. They want the community to understand that improving water quality will take time and requires a long-term commitment from the community. Our toxic algae problems will not change overnight, and it cannot happen with only a few people working on it; it is a time and financial investment from the entire community.
 - v. With the County's resources and assistance, and by refining the scope and scale, we will still be able to proceed with much of the program to limit phosphorous loading to the lake. The program will focus on 1) community engagement and 2) source-tracking to identify hot spots on the lake and at the tributary mouths.
 - vi. 1) Community engagement:
 - 1. County to assist with a community meeting to teach community members about managing phosphorous input into the lake. This includes septic system management, vegetated buffers along the lake, and other best practices. At May general membership meeting
 - 2. Conduct an anonymous septic system survey/questionnaire.
 - 3. Reach out to upstream landowners with King County's Agriculture Program regarding upstream agricultural best practices. Note to community: do not contact upstream landowners individually, this will be handled strategically, coordinated.
 - 4. Consider hiring a community engagement specialist.
 - vii. 2) Source tracking:

1. Desktop analysis of potentially problematic properties containing septic systems to target sampling efforts (for instance, lot location, slope, proximity of drain field to the lake).
 2. Bacteria sampling in lake using relatively inexpensive methods. We won't identify DNA but will identify bacterial hot spots that can be further investigated.
 3. This will require a significant community sampling effort. Will need lots of volunteers – the more sampling, the better.
 4. The County may be able to help us conduct brightener or tryptophan surveys in the lake that can also help detect failing septic systems.
- b. Community events: Nicole Roehrig reported.
- i. Easter Egg Hunt scheduled for March 30th
 1. Planning committee is Julie Braun and Natalie Engel
 2. More details to come on volunteer needs
 - ii. The fisheries committee is getting ready to gear up for spring. The fish have been ordered for both the spring plant and the Family Fishing Event. Doug Lapchis is trying to get the spring plant during Spring Break which is the 8-12 of April. The group will also need to get the planting permit secured from the State Fisheries Department. The group will be planting 1,000 lbs. of fish. The group will be adding to the newsletter and calendar and will advertise the Fisheries Events and recruit volunteers.
 - iii. 4th of July 2024
 1. Planning committee has met twice and is scheduled for the 2nd Sunday of every month on Teams from 7-8pm. All are welcome. Will place on the LMCC calendar.
 2. Urgent needs are leads to take on each part of the event (parade, rentals, volunteer recruitment, advertising, entertainment, food)
 3. Research on spending the bulk of the money on a carnival event rental vs the fireworks or laser show as this is more cost effective
 4. Flyers are being made to help advertise and recruit and will have communications in the newsletter and Facebook page with link to SignUp Genius. Volunteers are needed to proceed.
- c. Community relations: No updates
- d. Architectural Control: No updates
- e. Governing Documents: Travis Johnson reported out.
- i. We met last month and had a good meeting and we were able to get a lot of general questions answered and good discussion. As there is much discussion to have and much to learn. With so much to learn and discussion to be had, I would like to request more time before being officially appointed as board members to the committee. But I would like the President to advise the governing document committee to start working on documenting the roles and responsibility as it pertains to our committees.
 - ii. Rick sent an email that there may be a new law to review if it is applicable to our HOA. Responsibilities of committees and roles.

- iii. Laura would appreciate the creation of committee process documents that describe each committee's goals and how community members can be involved. This would be placed on the LMCC website for reference.
 - iv. **Doug Lapchis motions that the governing documents Committee create a change to the bylaws to allow members to add new board members at any general membership meeting and not just the Spring meeting. Brian Blomquist seconds motion.** Discussion, being able to add members to one meeting per year may hold up progression of work. **[1 yay, 4 nay, no abstentions, motion fails]**
 - f. Facility and grounds maintenance:
 - i. Fish ladder sign was reworked and placed back in place. Continue to work on removing the post on the driveway of Beach one.
- 8. Old Business: Spring general membership meeting dates review. Sunday the 19th May is the suggested date for approval. **Brian Blomquist motions to consider May 19th, 2024 as the date for the general membership meeting and Doug Lapchis seconds.** Open for discussion. **Brian Blomquist moves to amend the motion to set the date to June 2nd, Karen Giluck second to amend motion for the general membership meeting.** It has been moved and seconded to amend the motion to have the general membership meeting on June the 2nd. **[5 approves and passes unanimously].** Amendment passes and the main motion on the floor is to schedule the general membership meeting for Lake Marcel for Sunday, June 2nd, 2024 and go ahead and call for the vote on that. **[5 approved, passes unanimously].** Committee chairs, please come to this meeting to hype up your committee and tell the community what is going on. Location to be discussed. **Brian Blomquist moves to hold meeting at Beach One on June 2, 2024 and Nicole Roehrig seconds. [5 approves unanimously].**
- 9. New Business:
 - a. The treasurer position is now vacant and will be voted on. **Doug Lapchis nominates Brian Blomquist for the treasurer position. Karen Giluck seconds. [6 approved and is unanimous].** Brian Blomquist is the new Treasurer of LMCC. **Brian Blomquist moves to make George Petrov assistant treasurer and Travis Johnson seconds. George Petrov has emailed Laura that if he was nominated for this position he would approve and accept the role.** And he says, if I'm voted on, his assistant treasurer based on this nomination, I would accept the responsibilities entailed in the position and would work under the guidance of the direction of yourself and Brian, yourself being me, Laura and Brian, to the benefit of Lake Marcel and the Community as a whole. **[4 yay, 1 abstention, motions passed].**
 - b. Email vote for Brian Blomquist to be assigned assistant Treasurer prior to George Petrov's resignation. Email sent out on 1/14/2024 and was approved on 1/16/2024. **I (Laura Davis) motion that we assign Brian Blomquist the role of "Assistant Treasurer" and direct that Brian begins to work with our current treasurer, George Petrov. This will support George's plans to step down from office on 2/12/2024 and ensure the board is better suited to transition the treasurer position to a new director elected during the February 2024 board meeting. This will also help minimize disruption to the clubs' financial processes and ensure that its vital financial responsibilities and**

deadlines are maintained. [*The count is unanimous, so Brian Blomquist is now our Assistant Treasurer*]

- c. The vacant director position will be voted on during the March 2024 meeting.
10. Action items: New process for tracking and recording action items. Used to have a spreadsheet used to track action items, a new one was created on SharePoint. The new document includes a tab for motions, and a tab for director seats and terms.
 - a. Vendors supplied the invoices to Anna as part of the audit. There has been a delay with locating the invoices and/or vendors submitting those documents. Laura will be submitting the packet as soon as possible.
11. Community Member Comments. THIS IS A PLACE HOLDER FOR MEMBER COMMENTS. WE WELCOME YOUR COMMENTS. NO MINUTES FOR THESE ITEMS WILL BE RECORDED. LMCC MEMBERS WHO WISH TO HAVE THEIR COMMENTS ON FILE WITH THE OFFICE ARE INVITED TO SUBMIT A WRITTEN COPY OF THEIR COMMENTS TO BE KEPT ON FILE AT THE OFFICE.
12. **It was motioned to adjourn the meeting by [Travis Johnson] and a second by [Karen Giluck] and the vote outcome was [*5 approved and is unanimous*]. The meeting was adjourned at 8:49 PM.**
13. Next up: Monthly Board meeting is scheduled for **Tuesday March 12, 2024 at 7 pm**, via Teams (with a possibility of in-person)